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NOTICE OF MEETING

**ENVIRONMENT, CULTURE AND COMMUNITIES OVERVIEW &
SCRUTINY PANEL**

05 OCTOBER 2010

**TO: ALL MEMBERS OF THE ENVIRONMENT, CULTURE AND COMMUNITIES
OVERVIEW & SCRUTINY PANEL**

You are requested to attend a meeting of the above Panel on **05 October 2010 at 7.30 pm** in the Council Chamber, Fourth Floor, Easthampstead House, Bracknell, to transact the business set out in the attached agenda.

Alison Sanders
Director of Corporate Services

Members of the Environment, Culture and Communities Overview & Scrutiny Panel

Councillor Finnie (Chairman)
Councillor McLean (Vice-Chairman)

Councillors Mrs Barnard, Beadsley, Bowers, Finch, Mrs Fleming, Leake and Mrs McCracken

Substitute Members of the Panel

Councillors Mrs Angell, Mrs Beadsley, Brossard, Harrison, Mrs Shillcock, Thompson and Turrell

EMERGENCY EVACUATION INSTRUCTIONS

If you hear the alarm:

- 1 Leave the building immediately**
- 2 Follow the green signs**
- 3 Use the stairs not the lifts**
- 4 Do not re-enter the building until told to do so**



THE ENVIRONMENT, CULTURE AND COMMUNITIES OVERVIEW & SCRUTINY PANEL
05 October 2010 (7.30 pm)
Council Chamber, Fourth Floor, Easthampstead House, Bracknell.

AGENDA

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|--|----------------|
| 1. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS
To receive apologies for absence and to note the attendance of any substitute members. | |
| 2. MINUTES AND MATTERS ARISING
To approve as a correct record the minutes of the meeting of the Environment, Culture and Communities Overview and Scrutiny Panel held on 22 June 2010. | 1 - 6 |
| 3. DECLARATIONS OF INTEREST AND PARTY WHIP
Members are asked to declare any personal or prejudicial interest and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting. | |
| 4. URGENT ITEMS OF BUSINESS
Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent. | |
| <u>PERFORMANCE MONITORING</u> | |
| 5. PERFORMANCE MONITORING REPORT
To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the Performance Monitoring Report for the first quarter of 2010/11 (April to June) relating to the Environment, Culture and Communities Department. An overview of the second quarter will also be provided.

Please bring the previously circulated Performance Monitoring Report to the meeting. Copies are available on request and attached to this agenda if viewed online. | 7 - 114 |
| 6. REPORT OF THE INSPECTION OF THE HOUSING AND COUNCIL TAX BENEFITS SERVICE
The outcome of the inspection of the Housing and Council Tax Benefits service is attached for consideration. | 115 - 144 |
| 7. RE3 UPDATE AND RECYCLING FIGURES
To receive an update in respect of the re3 waste disposal contract and recycling figures. | 145 - 148 |

OVERVIEW AND POLICY DEVELOPMENT

8. **PLANNING POLICY UPDATE FOLLOWING THE REVOCATION OF REGIONAL STRATEGIES** 149 - 154
An update in respect of new planning policy is attached.
9. **WORKING GROUP UPDATE REPORT** 155 - 156
An update report in respect of the Working Group of the Panel reviewing highway maintenance and the Member Reference Group considering commercial sponsorship is attached.
10. **OVERVIEW AND SCRUTINY BI-ANNUAL PROGRESS REPORT** 157 - 168
To note the bi-annual progress report of the Assistant Chief Executive.
11. **WORK PROGRAMME 2011/12** 169 - 170
Members are invited to suggest possible items for inclusion in the Panel's draft indicative Work Programme for 2011/12.

HOLDING THE EXECUTIVE TO ACCOUNT

12. **EXECUTIVE FORWARD PLAN** 171 - 176
To consider forthcoming items on the Executive Forward Plan relating to environment, culture and communities.